

I. CALL TO ORDER at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Neal Janvrin, Leon Holmes Sr and Gene Cordes; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. This meeting is live broadcast on Channel 22 and will be rebroadcast throughout the week ahead.
2. Candidates Night will be held at 6:00 pm on Monday February 29, 2016 at the Fremont Public Library. A full listing of positions and candidates is available on the Town's website. The Town Report is also available on line, as are the documents related to the upcoming voting sessions.
3. Voting for all Town and School District officers and Warrant Articles will take place on Tuesday March 8, 2016. Polls are open from 7:00 am to 8:00 pm at Ellis School, 432 Main Street.
4. The printed Town Reports are available. They arrived on Monday February 22, 2016 and can be picked up at the Fremont Town Hall, Public Library and Safety Complex. This information was posted on the Website Monday and a notice was also placed in the March Newsletter prior to posting.
5. Holmes Sr brought up being at Turner's Dam recently and NH DES was there, as they are currently looking at remediation of potential oil spills in the River. Carlson said this was a discussion recently with the Rockingham Planning Commission and Theresa Walker, as they looked for potential access sites to be used in case of such an emergency. Holmes Sr thought this planning was an important process.

III. LIAISON REPORTS – None this week.

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 18 February 2016. Janvrin updated one motion (payables approval) that had been seconded by Cordes and not Holmes Sr, and this was corrected. Motion was made by Janvrin to approve the minutes of February 18, 2016 as amended. Holmes Sr seconded and the vote was unanimously approved 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input – none

7:00 pm Department Heads - none

VI. OLD BUSINESS

1. Carlson had some follow-up items on the Personnel Policy that were discussed. With regard to the vacation policy, Carlson presented information on staffing at various levels of service to the Town. Currently there are two employees with one to five years of service; four with six to fifteen years (one of whom will be over 15 years in FY 2016; and one employee currently over 15 years.

The Board continued their discussion on vacation time and where to change the cutoff, over 10 versus over 15 years of service to add another week of vacation time.

There was follow-up discussion about sick and vacation time being eligible after six months of service and updating the way the policy is worded about probationary period. It was discussed that a police officer's probation is one year, and that other employees it is six months, unless additional time is warranted at the end of the first six months.

Some additional items still need to be reviewed with the Police Chief.

2. A voting setup run-through will be done on Saturday March 5, 2016 at 10:00 am. This will be to set up the voting booths and get them marked for easier future setup. A follow-up meeting is scheduled with the Town Clerk and Moderator scheduled to take place at next Tuesday's meeting.

VII. NEW BUSINESS

1. Selectmen reviewed the payroll \$20,829.00 and accounts payable manifest \$40,670.28 for the current week dated 26 February 2016. Motion was made by Janvrin to approve the accounts payable check warrant in the amount of \$40,670.28. The vote was 2-0-1 with Holmes Sr abstaining. Motion was made by Holmes Sr to approved the payroll of \$20,829.00. Janvrin seconded and the vote was unanimously approved 3-0.

2. Selectmen reviewed the folder of incoming correspondence.

This review included an information sheet for Jill Vadeboncoeur as a Government Access Media Operator for FCTV. After some discussion and consultation with Bruce White, that Jill is an experienced operator from RCTV in Raymond, and on the strength of the recommendation from Bruce White, the Board discussed making the appointment. White said she would be in at some point to meet the Board. With Bruce's recommendation, motion was made by Janvrin to appoint Jill Vadeboncoeur as an FCTV employee. Holmes Sr seconded and the vote was approved 3-0.

3. Selectmen reviewed an FCTV Cable Operator stipend schedule and procedure sheet that has been put together, along with a job description. Cable Coordinator Bruce White is still reviewing the job description, which is a melding of his input to the job and the Town's template of required language for job descriptions. Selectmen have copies of both documents and they will be reviewed for a final decision at the next meeting.

4. Selectmen reviewed Cable Revolving Fund Manifest 2016-003 in the amount of \$485.55 covering reimbursement to the general fund for payroll costs of \$409.07 for February 2016; and reimbursement to Bill Millios of \$76.48 for an HD recorder. Holmes Sr moved to approve this manifest for the two expenses. Janvrin seconded and the vote was unanimously approved 3-0.

5. Selectmen signed deeds to Manuel and Maria Moitoso and Clara Wiley for lots 33 and 34 in the New Section A at Leavitt Cemetery. With checks for the sale received, Janvrin moved to execute the deed for lots 33 and 34 to the Moitoso/Wiley family. Holmes Sr seconded and the vote was approved 3-0.

6. Carlson advised the Board that a request has been received from the PTA to hold Field Day on Friday June 10, 2016 (raindate Monday June 13); and a letter was received from the Superintendent requesting that the Fields be closed for the day of Field Day for safety measures. Jon Benson has been advised of the applications but has not yet been in to review and approve the use. The Board asked for this to be brought back at Tuesday's meeting for final approval.

7. There was discussion about the Boston Post Cane and it's history. Town Historian Matthew Thomas reports that resident Ellen Horsburg is currently the town's oldest resident. Her family will be contacted to see about proceeding with the next award of the Cane. The Board also discussed having a plaque made for storage in the historic museum with all past recipients. This information is on file, and the Board suggested consulting Thomas to further pursue a plaque.

VIII. WORKS IN PROGRESS

1. The Town is looking for interested volunteers for the following positions:
 - a. Zoning Board of Adjustment Member (usually meets once per month)
 - b. Rockingham Planning Commission Metropolitan Planning Organization Transportation Advisory Committee member representative (usually meets bi-monthly)
 - c. Parks & Recreation Commission Member (meets once per month)
 - d. Planning Board Alternate (meets twice per month)
 - e. Budget Committee Member (meets quarterly and then weekly from October to early January)

Anyone interested could begin by contacting Heidi Carlson for more information or attend an upcoming meeting.

IX. NON-PUBLIC SESSION NH RSA 91-A

At 7:20 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A:3 II (c) to continue work on employee evaluations and discuss a candidate application. Holmes Sr seconded and the roll call vote was unanimously approved 3-0; Cordes – yes; Holmes Sr – yes; Janvrin – yes.

At 9:00 pm Janvrin made a motion to return to public session. The motion was seconded by Holmes Sr. Motion was approved 3-0.

The Board discussed a candidate for the Land Use position with Carlson until she left the meeting at 7:30 pm. At that time, the Board worked on Supervisor evaluations.

Selectmen met with the Fire Chief beginning at 8:30 pm, and will expect feedback from him (via paperwork) at next week's meeting.

IX. ADJOURNMENT

At 9:01 pm, Janvrin made a motion to adjourn which was also seconded by Holmes Sr. Motion was approved 3-0. The meeting adjourned at 9:01 pm.

Minutes of non-public session and closure of the meeting were taken by Gene Cordes.

The next regular Board meeting will be a work session, to be held on Tuesday March 1, 2016 at 6:30 pm.

Respectfully submitted,

Heidi Carlson
Town Administrator